

# Madawaska Valley Public Library Policy Manual

**Policy Type: Foundation**

**Policy Number: FN-01**

**Policy Title: Mission Statement**

**Initial Approval Date: April 2012**

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The mission statement articulates the Township of Madawaska Valley Public Board's (the Board) and the staff's shared understanding of the purpose of the Madawaska Valley Public Library (the Library) and whom it serves. It inspires those who work and volunteer on behalf of the library and provides direction for action. This policy ensures that the mission statement remains relevant and key to the library's operations.

1. The mission statement is used as a decision-making framework for the Board and staff. All strategic decisions of the library will support the mission statement.
2. The mission statement is developed, reviewed and/or revised by the Board as per the a/n review date, or as required.
3. The library's mission statement must:
  - a) Be short, clear and concise
  - b) Be relevant to the direction of the library
  - c) Be easily understood by people both inside and outside the library
  - d) Guide the actions of the Board and staff.
4. The mandate statement describes the basis upon which library services are to be delivered and why.

## ***Mission Statement***

The Madawaska Valley Public Library will provide a comprehensive library service that reflects the community's unique and evolving needs. The library promotes equitable access to information in various formats, which stimulate the mind and imagination to broaden its horizons intellectually and culturally, whether it be for entertainment, education or employment opportunities.

## ***Mandate***

The Madawaska Valley Public Library, by vested authority of the *Public Libraries Act* and managed by The Township of Madawaska Valley Public Library Board, provides optimum library services to assist its patrons in the pursuit of their intellectual goals through the use of circulating materials, and direct access to reference and resource sources.

## **Related Documents:**

*Public Libraries Act*

Policy Number GOV-06      Planning